



WOODLAND PARK ZOO CAMPS GUIDE

Preparing your child for fun and success at zoo camp

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CAMP LINE 206.491.7651

If at any time you need to reach a staff member during camp hours, you may do so by calling our Camp Line at 206.491.7651.

KID CODES

We rely on the Kid Code system as vital to ensuring the safety of all children at camp. Thank you in advance for respecting this policy and the staff enforcing it.

When registering your child for camp, you were asked to create a Kid Code. This is a secret code known only by the adults authorized to pick up your child from camp. Staff will only release a child to an adult who provides the correct Kid Code. In lieu of a Kid Code, we can also accept a valid, government-issued ID from the adult who registered your child or any of the individuals listed as emergency contacts. Please note, this policy also pertains to the second parent. If they do not know the Kid Code, or is not listed as an emergency contact, we will not release the camper to them.

If an individual arrives to pick up your child without knowing the Kid Code, we will need to contact you or an individual listed as an emergency contact for permission before we can release your child to them.

Forgotten Kid Codes

For safety reasons, we are unable to give out Kid Codes over the phone. However, we can confirm whether or not the code you give us is correct. We can also remind you of your Kid Code when you drop off your child at the start of camp.

Kid Code Guidelines

- Please create a one or two-word code, preferably in English
- For safety reasons, never use the child's name, nickname or parent name as the Kid Code (name of a pet, etc. is ok)
- Please do not tell your child their Kid Code, or if you do, please explain the importance of keeping the code secret.

WHAT SHOULD CAMPERS BRING?

- Water bottle that is easy for the camper to carry
- Lunch and two snacks that can be easily separated
- Camp Shirt (Given on the first day of camp)
- Extra sunscreen for reapplication, weather appropriate clothing and comfortable close-toed shoes. We will be outside rain or shine.
- **Labels:** Please label your child's belongings. We end up with a lot of unclaimed items after camp.

- **Change of clothes:** Though not required, we always appreciate you sending a spare set of clothes in campers' backpacks in case of accidents/spills.

CAMP T-SHIRTS

All Pond Turtle and River Otter campers and staff are required to wear official camp t-shirts during summer camp programs. This allows us to recognize campers easily when we are out on grounds with summer guests. Each child (including Grizzly Bear campers) automatically receives one camp t-shirt for each week they are registered to attend camp, which will be distributed on Monday morning after check-in.

Campers in Grizzly Bear are not required to wear the camp shirt though it is highly encouraged.

LUNCH & SNACKS

Campers should bring two snacks and a lunch every day. Please note that we are unable to provide refrigeration or heat for food items. Since snack breaks typically take place on zoo grounds and away from the lunch location, it is helpful if snacks should be easily/already separated from lunches. Although we do not prohibit nuts from camp, due to the high prevalence of nut allergies/sensitivities, we ask that you please consider sending nut-free snacks and lunches with your child. **Please do not send your child with money to purchase food; all concessions and snack machines are off-limits during camp.**

MEDICATION

If you are bringing any medication to camp with your child (including rescue inhalers and EpiPens), please adhere to the following guidelines:

- Please give all medications to camp staff at check-in and advise whether the medication should be returned at the end of each day or stay at the zoo for the duration of camp.
- The adult dropping off your child will be asked to sign a release form (required by state law).
- All medications must be in their original packaging and include a doctor's label with appropriate prescription, dosing, and/or pharmaceutical information.
- Camp staff cannot assist in administering medications. If your camper needs help administering medications, please email camps@zoo.org to discuss a plan.
- Over-the-counter medications can only be accepted and administered with written authorization and dosing information from a healthcare provider.
- We are unable to accept damaged/expired medications or loose medicine in unmarked packaging.

CAMP GROUP ASSIGNMENTS & GROUP REQUESTS

You may request that your camper be placed with 1 other camper during registration. To be placed together, both campers must be in the same program and have each other listed in their UltraCamp account, creating a mutual grouping request. If you have already registered your child and would like to submit a grouping preference, you may do so by emailing us at camps@zoo.org. Although we make every effort to honor your grouping preference whenever possible, **please understand that we can never guarantee that children will be grouped together.**

For privacy reasons, we are unable to confirm if your group request has been accommodated prior to the start of camp. Legally, we can only give out personal information about a particular camper to the registering adult.

CHECK-IN & CHECK-OUT

Please note, we have two separate check-in and check-out locations. **Grizzly Bear and Pond Turtle campers will be**

located at the Education Center Doors located at the Lion Lot (south end of the zoo) and River Otter campers will be at the Bear Lot (north end of the zoo).

Drop-Off / Check-In (8:45 a.m. – 9:15 a.m.)

Pick-Up / Check-Out (3:15 p.m. – 3:45 p.m.)

Caregivers will park their cars and walk up to the check-in / check-out tables where further instructions will be given. For check out, caregivers will be required to give their camper's Kid Code in order to pick them up.

For **Extended Care**, drop-off & pick-up will take place [NORTH of the Flamingo Lot](#) at a staffed pedestrian gate just past the water tower.

PARKING

Please be courteous when parking in the lots. Allow yourself extra time to find a spot as the zoo's lots are often full during the summer. **Please check the parking map (at the end of this document) to locate zoo lots and additional parking areas.** You do not have to pay for parking during the 25-minute pick-up window; however, please activate your hazard lights while you are away from your vehicle. If you do not want to leave on your hazards or are not immediately leaving the zoo after picking up your camper, you will need to pay for parking at one of the kiosks in the lots.

Campers are allowed to explore the zoo after pick-up from zoo camp to visit exhibits, the ZooStore, or get a treat at our concessions with an adult (1 free adult per camper). Any additional adults or children will need to purchase a general zoo admission ticket to join them. Please ensure that you have paid for parking as cars left in loading zones or without valid parking passes will be ticketed.

LATE DROP-OFF & EARLY PICK-UP

In the best interest of all the campers and our program operations, we schedule early departures on the half hour starting at 10 a.m. (ex: 10, 10:30, 11, 11:30, noon, etc.). The last early pick-up is at 2:30 p.m. We cannot facilitate departures after that time, due to pick-up beginning at 3:15 p.m. If you are picking up early or arriving late, please proceed to the Education Center entrance located at the NE corner of the Lion Lot (Fremont Ave N and N 50th St). Once there, call the number posted on the door (206.491.7651) and a camp support staff member will be there shortly. Do not enter through the zoo's south gate. Please let us know in advance if you will need to pick your child up early or are running late, so we can help make the process as smooth as possible for you.

Late Arrival & Early Pick-up Schedule

9:00-9:59 a.m.	Check-in & Camp Welcome Transition Time
10:00 a.m.	Early pick-up Rendezvous #1
10:30 a.m.	Early pick-up Rendezvous #2
11:00 a.m.	Early pick-up Rendezvous #3
11:30 a.m.	Early pick-up Rendezvous #4
12:00 p.m.	Early pick-up Rendezvous #5
12:30 p.m.	Early pick-up Rendezvous #6
1:00 p.m.	Early pick-up Rendezvous #7
1:30 p.m.	Early pick-up Rendezvous #8
2:00 p.m.	Early pick-up Rendezvous #9
2:30 p.m.	FINAL Early pick-up Rendezvous

EXTENDED CARE PROGRAM

The Extended Care program is available to campers in all of our summer camps. Drop-off and pick-up for Extended

Care takes place North of the [Flamingo Lot](#) at a staffed pedestrian entrance just past the water tower (entrance to the Flamingo Lot is at the [intersection of N 50th St and Phinney Ave N](#)). This is an external entrance to the zoo that allows quick access to our Zoomazium building where extended care is held.

Morning Extended Care is from 8:00 a.m. - 9:00 a.m., Tuesday through Friday. **We do not provide extended care on Monday mornings.** Afternoon Extended Care is from 3:45 p.m. - 5:30 p.m., Monday through Friday. Due to the travel time from general check out areas to extended care, our staff and your campers may not be ready for check out from extended care until 4:00 p.m.

Extended Care options are available during the online registration process but may be added at any time. Pre-registration for Extended Care is encouraged as space is limited. You can add Extended Care by [logging onto your UltraCamp account and editing your reservation](#).

LATE FEES

If you know in advance that you will be late to pick up your child, please let us know by calling the camp line at 206.491.7651. Camp ends at 3:30 p.m., and check-out ends at 3:45 p.m. If you are five or more minutes late for pick-up, your child will join Extended Care in Zoomazium, and you will be charged the late pick up fee of \$5.00 per minute.

Extended Care ends at 5:30 p.m. If you arrive after 5:30 p.m., you will be charged a fee of \$5.00 per minute for every minute you are late. Late fees are to be paid online in the [UltraCamp portal](#). The zoo cell phone clock will be used to determine late fees.

MAP OF CAMP DROP-OFF & PICK-UP LOCATIONS

